

## Federal Bureau of Investigation New York Field Office Speaker Request Form



Speaker requests for the FBI New York Field Office are coordinated through its Office of Public Affairs, Community Outreach Program. Those seeking speakers are asked to submit requests at least 60 days prior to a scheduled event. Upon receiving completed request forms, a Community Outreach representative will confirm receipt and reply with next steps. Please note that while the New York Field Office reviews each request and strives to be actively engaged in our region, due to the volume of requests received, we are not always able to meet all speaker requests.

Please e-mail your completed Speaker Request Form to NYOutreach@ic.fbi.gov

	pieted Speaker Nequest i omitte			
Submitting Person Name:	Phone #:	Fax:		
Requesting Organization/Agency:	Email:			
Address (Street):	Address (City, State, Zip):			
vent Location:		Event Date:		
Is this request for a keynote speaker or panelist? If so, how many people are represented on the panel?		Event Start Time:	Event End Time:	
How many people do you expect?				
Is there a particular topic you are interested in? (If so, please describe):				
Please give a brief description of your organization?				
Please give a brief description of your event?				
Who will attend the event (any special interests)?				
Comments/Questions?				
FOR FBI USE ONLY				
Date Received://				
Received By:				
Assigned to:				
Notes:				